



Sacred Ally Quilt Ministry

*A Justice & Witness Ministry of the New Hampshire Conference of the United Church of Christ*

## COVENANT OF STEWARDSHIP

*Moreover, it is required of stewards  
that they should be found trustworthy.  
-1 Corinthians 4:2*



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### I. INTRODUCTION

Thank you for your interest in the Sacred Ally Quilt Ministry (SAQM). By hosting this exhibit, you are taking part in an important antiracism action. Created with prayerful intention in churches, these quilts have extraordinary power to provoke conversation and catalyze spiritual transformation to address the scourge of racial violence in America.

As an exhibiting partner, you agree to assume temporary stewardship over this powerful antiracism tool. This is a serious responsibility and we ask you to approach it with appropriate concern. This stewardship begins with reading this document thoroughly. When you have read each page of this Covenant of Stewardship please initial it in the designated spot. Please sign the final page, scan and return it as an attachment to [saqmquilts@gmail.com](mailto:saqmquilts@gmail.com)

**PLEASE NOTE: Each individual venue is responsible for the stipulations put forth in this document.** If, for example, a tour is being organized by a coordinating organizer, it is *not enough* for that central organizer to sign and return this Covenant. ***Each and every participating venue must read, initial, sign and return this Covenant.***

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### II. PROGRAMMING OPTIONS

A venue's experience of the Sacred Ally Quilt Ministry Exhibit (11 quilts with stands) can be enhanced with different programming options enumerated below.

Some of these options are be subject to scheduling and other variables that must be negotiated. Adding programming elements will require logistical planning and may incur an increase in cost to the venue.

Please contact an SAQM representative (contact info below) to discuss which of the following programming options best suit your venue.



**1) A Documentary Film: *Stitch, Breathe, Speak: The George Floyd Quilts* (17 mins)**

This 17-minute documentary film is a beautifully produced work that chronicles the initial collaboration of nine UCC churches in New Hampshire that culminated in the creation of the Sacred Ally Quilts Ministry. The film provides a valuable and moving context for a deeper understanding of the quilt exhibit and as such it plays an essential role in provoking conversation and transformation. Watch the trailer at [stitchbreathespeak.com](http://stitchbreathespeak.com)

**NOTE** that usage rights for the film must be negotiated separately with filmmakers:

- Rev. Chris Owen: [chris@ribeye-media.com](mailto:chris@ribeye-media.com) and
- Jan Sutcliffe: [jan@jsutcliffe.com](mailto:jan@jsutcliffe.com)

**2) Sacred Conversation / Q & A:** Sacred conversations are effective ways to follow up people’s experience of the quilt exhibit and the showing of the documentary film. Facilitated by Dr. Ward, Rev. Koyama and/or Kathy Blair (or other trained facilitators), these sessions address race and racialized violence in a personal, prayerful, and honest manner. The Sacred Conversation is subject to availability, so timing must be negotiated with SAQM contacts.

**3) Sermon or other contribution to worship,** please contact Rev. Koyama for availability.

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### III. VENUE INFORMATION

**Borrowing Institution:**

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INITIAL HERE AFTER READING: \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Dates / Length of exhibit \_\_\_\_\_

Primary Contact Person\*: \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

\*Primary contact person will be SAQM's primary point of contact who will confer with us and insure careful compliance with matters pertaining to staging and breakdown procedures, security, and preservation of the quilts. In most cases this person plays a central leadership or administrative role in the institution, but it is equally important to us that this individual also, either *be* a quilter, or can bring a quilter into the proceedings. We are always more at ease when a quilter – someone who is knowledgeable and sensitive to care and handling of quilts -- is available to help with all handling of the quilts.

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#### IV. SAQM CONTACTS

SAQM has a website. It is [saqm.org](http://saqm.org) All email can be addressed to:  
[saqmquilts@gmail.com](mailto:saqmquilts@gmail.com)

The founding coordinators and facilitators of SAQM can be contacted regarding an question relating to the quilts. They are:

<u>Kathy Blair</u> Cell: <u>603-355-0433</u> <a href="mailto:mblair1@ne.rr.com">mblair1@ne.rr.com</a>	<u>Rev. Mark Koyama</u> Cell: <u>617-913-5054</u> <a href="mailto:pastorucj@gmail.com">pastorucj@gmail.com</a>	<u>Dr. Harriet C Ward</u> Cell: <u>603-686-9558</u> <a href="mailto:harrietcward195@gmail.com">harrietcward195@gmail.com</a>
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## V. RESPONSIBILITIES OF THE VENUE

Consider the Sacred Ally Quilts as *works of art*. With this in mind, please observe the following *crucial rules* that insure security and preservation:

- *The quilts are **not** for sale.*
- Quilts *must never* be displayed outdoors.
- Quilts *must never* be exhibited in a space where food and drinks are being served.
- Quilts must be monitored at all times during exhibit viewing hours.
- Please enforce the “NO TOUCHING QUILTS” rule.
- Quilts must be secured in locked area after viewing hours.

**The following matters are the responsibility of the venue:**

- ***Exhibit installers from each venue must read and return a “signed” copy of the “SAQM setup and breakdown instructions” document to saqmquilts@gmail.com***
- Compliance with security and preservation rules enumerated above.
- Event planning, promotion and publicity, scheduling viewing within loan time.
- Unpacking and mounting the exhibit (primary contact person coordinates with SAQM)
- Strike and pack the exhibit (primary contact person coordinates with SAQM)
- By agreement with SAQM, quilts may be stored for a period of time beyond the loan dates. (SAQM vetted storage must be away from pets in a smoke free, rodent free, dampness and mold free, secured / locked.)
- Collaborate with SAQM in developing and implementing attached quilt transportation plan.

**PHOTOGRAPHY filming/video and telecast is allowed for**

- Personal use
- Event publicity
- Educational resource

We encourage you to share any content that you create so that we can celebrate it or (potentially) use it on our website.

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## VI. SAQM PROVIDES...

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INITIAL HERE AFTER READING: \_\_\_\_\_

SAQM provides the following materials to each venue:

- **11 quilts:** All quilts are 4 feet wide and vary from 3 to 7 feet tall. When mounted add 1 foot to the width and 1 to 1.5 feet to height.
- **11 quilt stands** (quilts *must* be mounted on stands)
- **Signage:**
  - “SAQM is a Justice & Witness Ministry of the New Hampshire Conference of the United Church of Christ”
  - “Do not touch the Quilts
  - Laminated Artist Statements
- **11 pool noodles:** Quilts are rolled onto pool noodles.
- **11 numbered individual quilt bags.** Quilts rolled on pool noodles go into these numbered bags.
- **4 numbered “Ski duffle bags.”** individual numbered quilt bags are stored in these ski duffle bags in the following way:
  - Quilts 1-3 in ski-duffle #1
  - Quilts 4-6 in ski duffle #2
  - Quilts 7-9 in ski-duffle #3
  - Quilts 10-11 in ski duffle #4
- **1 Black Artist Portfolio bag** for storage of Acid free paper, signs.
- **Hard copies of *Prayers in Thread* Artist statements** (also available digitally).
- **Written instructions** for quilt handling and stand assembly
- **Box of supplies** including:
  - Gloves
  - Sheet / table cover
  - Acid-free archival paper
  - Binder with hard copy instruction
  - Guest book
  - Donation Box

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## VII. INSURANCE

The quilts are insured by:

The New Hampshire Conference of the United Church of Christ  
140 Sheep Davis Road Pembroke, NH 03275  
ph: 603-225-6647

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## VIII. EXPENSES AND DONATION



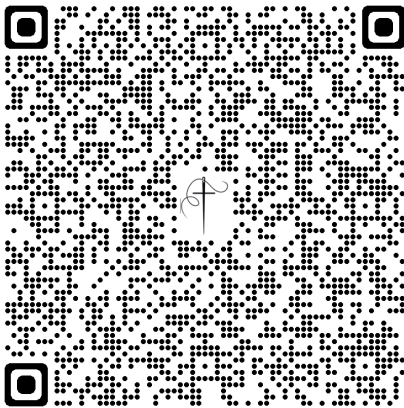
**1) Expenses:** Venues will be responsible for the following expenses:

1. **Shipping expenses** for the quilts and supporting materials (stands, signs etc). This expense varies and it can be significant.
2. **Travel expenses** for SAQM facilitators/coordinators.
3. **Lodging** for SAQM facilitators/coordinators.
4. **IRS mileage reimbursement** if SAQM facilitators/coordinators travel by car.
5. **Appropriate Pulpit Supply** if you would like Rev. Koyama to preach.

**2) Donation:**

**Suggested Donation:** The Sacred Ally Quilt Ministry welcomes a tax-deductible donation of \$500.00. All donations are used to support the ministry. *The suggested donation should not dissuade any venue from showing the exhibit, so if it is difficult to raise these funds, feel free to negotiate with us.* **SAQM is an anti-racism ministry, not a profit-making venture.**

There are two ways to manage your donation: as 1) an online transaction, or 2) by mail.



**Online Donation:** Follow the QR code to the donation page for the New Hampshire Conference of the United Church of Christ (NHCUCC)

Ignore the “Login/Create Profile” button.

Scroll down and select “Other Donation,” fill in the amount, and in the text box (this is crucial!) please **specify that the donation be made to the “Sacred Ally Quilt Ministry.”**

**Check by Mail:**

Please write a check payable to “The New Hampshire Conference of the United Church of Christ.” ***Be sure to include “SAQM” in the memo line*** and mail the check to

The Sacred Ally Quilt Ministry  
% New Hampshire Conference of the  
United Church of Christ  
140 Sheep Davis Rd,  
Pembroke, NH 03275

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## IX. SIGNATURES

The signatures on this document represent a mutual agreement between SAQM and the venue that will exhibit the SAQM quilt collection.

**SAQM Representative**

**Date**

**Venue Representative**

**Date**

**Thank you collaborating in the important anti-racism work of the  
Sacred Ally Quilt Ministry**

